



## GRANTWRITING TOP TEN STEPS

1. Prepare for Success  
Develop a Successful Grantwriting Team
2. Identify Funding Sources  
Foundation and Corporate Grants  
Government Grants
3. Define the Problem  
Conduct the Needs Assessment  
Develop a Convincing Problem Statement
4. Develop Program Strategies  
Design the Approach  
Develop the Program Model  
Write a Successful Program Narrative
5. Defining Mission and Tasks  
Write Program Goals  
Develop Program Objectives
6. Designing the Evaluation  
Evaluation Measures
7. Describe the Management Plan  
Time Lines  
Present the Management Plan
8. Build the Budget  
Direct Costs  
In-Kind or Local Contributions  
Indirect Costs
9. Aim for Perfection  
Proofread  
Visual Appeal
10. Finishing Touches  
Table of Contents  
Program Summary  
Appendix

\*\*\*\**Follow Through*

*Political Intervention*